



ILKLEY PARISH COUNCIL

Date: Tuesday, 06 June 2017

To: All Members of Ilkley Parish Council (Councillors K Butler, S Butler, S Cuthbertson, M Gibbons, S MacPherson, B Mann, H Murison, L Packett, J Rickard, M Ridgway, J Souter, M Stidworthy, J Sugden and A Walbank)

Dear Councillors,

You are hereby summoned to attend a meeting of **ILKLEY PARISH COUNCIL** which will be held in the Council Chamber of Ilkley Town Hall on **MONDAY 12TH JUNE 2017 AT 7:30PM.**

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'Clare Smith'.

Clare Smith
Clerk to the Council

Ilkley Town Hall, Station Road, Ilkley, LS29 8HB

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Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website and notice board at Ilkley Town Hall. The Agenda papers may be examined and purchased at the Clerk's office, Ilkley Town Hall, Station Road, Ilkley (Monday – Thursday 10.00am – 1.00pm).

Please contact the Clerk's office during office hours (Monday –Thursday 10.00am – 1.00pm) if you have any queries or need further information on this Agenda.

Emergency Procedures for Meetings – Fire

All visitors are requested to sign in at Ilkley Town Hall reception on the ground floor.

A copy of the agenda is available in larger print upon request.

ILKLEY PARISH COUNCIL

12TH JUNE 2017

AGENDA

1. Chairman's Remarks

2. Apologies for Absence

To accept the reason(s) for the absence of any Members from the meeting.

3. Disclosures of Interest

To receive any disclosable pecuniary interests or personal interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest.

4. Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

5. Resolution to Adjourn the Meeting

RESOLUTION to adjourn the meeting in order to receive reports from invited guests and in order that the public be permitted to make representations, answer questions and give evidence in respect of any items of business included in the Agenda or ask questions on any other matter of relevance to the parish.

- Area Co-ordinator report
- Police Report (*Crime Figure Charts attached*)
- Questions / observations from members of the public

6. Minutes of the Previous Meeting

6.1 To approve the minutes of the Ordinary Meeting of the Council held on Monday 8th May 2017 (*ca*).

6.2 To approve the minutes of the Annual Meeting of the Council held on Monday 15th May 2017 (*ca*).

7. Minutes from Committees

7.1 To accept the minutes of the Plans Committee meeting held on 4th April 2017 (*ca*).

7.2 To accept the minutes of the Awards and Projects Committee meeting held on 13th March 2017 (*ca*).

7.3 To accept the minutes of the Community Fund Committee meeting held on 22nd May 2017 (*ca*).

8. Recommendation from Awards and Projects Committee

To approve an award of £7,000 to be made to Ilkley Harriers Athletics Club to fund a new Javelin area within the new Compact Athletics Training Facility at Ben Rhydding Sports Club (*ca*).

9. Finance

9.1 To approve the Schedule of Payments (April & May 2017) (*ca*).

9.2 To approve Bank Reconciliations (April & May 2017) (*ca*).

9.3 To receive 2016/2017 Year End Accounting Statements (*ca*).

9.4 To receive the completed 2016/2017 Internal Control checklist (*ca*).

9.5 To receive and note the Internal Auditor's 2016/2017 Year End Report (*ca*).

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10. Annual Return for Year Ending 31 March 2017

Consider the findings of the review of effectiveness of the system of internal control and approve the Annual Governance Statement (Section 1) (*ca*).

11. Annual Return for Year Ending 31 March 2017

Consider and approve the Accounting Statements (Section 2) by resolution (*ca*).

12. Ilkley Business Improvement District (BID)

To consider a proposal to provide funding of £5,000 towards the cost of the Business Improvement District application, by way of underwriting the costs to that amount subject to the condition that the amount expended be repaid to IPC by Ilkley BID by 30 September 2018 if the BID application is successful.

13. Manor House

To resolve that this Council approves a payment of £5,000 to the Friends of the Manor House to assist with start-up expenses as discussed by the Community Fund Committee and to consider whether this should be by way of underwriting, or a loan, or a donation and whether this should be match funding after or before public donations.

14. Wharfedale Greenway

To receive an update on the project progress to date.

15. Concert on The Grove

To give formal approval to host the annual Concert on The Grove on 26th August 2017 for a maximum cost of £5,550 (agreed budget).

16. Visitor Information Centre

To consider making a financial contribution to secure the future of a Visitor Information Service in Ilkley.

17. Public Toilets

To receive an update.

18. Project Managers: Reports to Council and Councillors' Questions

Project Managers to report as appropriate.

19. Councillor Representatives: Reports on Meetings Attended

Councillor Representatives to report as appropriate.

20. Diary dates (7:30pm in the Council Chamber unless otherwise stated)

13 th June	Plans Committee, 7pm
3 rd July	Full Council
4 th July	Plans Committee, 7pm

21. Notification of Business for Future Agenda

The Clerk should be given seven clear days' notice of items for the Agenda of the next meeting.

The next meeting of Full Council will be held on **Monday 3rd July 2017**.