



ILKLEY PARISH COUNCIL

Date: Tuesday, 27 June 2017

To: All Members of Ilkley Parish Council (Councillors K Butler, S Butler, S Cuthbertson, M Gibbons, S MacPherson, B Mann, H Murison, L Packett, J Rickard, M Ridgway, J Souter, M Stidworthy, J Sugden and A Walbank)

Dear Councillors,

You are hereby summoned to attend a meeting of **ILKLEY PARISH COUNCIL** which will be held in the Council Chamber of Ilkley Town Hall on **MONDAY 3RD JULY 2017 AT 7:30PM.**

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'Clare Smith'.

Clare Smith
Clerk to the Council

Ilkley Town Hall, Station Road, Ilkley, LS29 8HB

Tel: 01943 436212

clerk@parishcouncil.ilkley.org
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Note: Members of the public and press are invited to attend the meeting as observers. Only Councillors are entitled to vote at the meetings. A list of Councillors is available on the Council's website and notice board at Ilkley Town Hall. The Agenda papers may be examined and purchased at the Clerk's office, Ilkley Town Hall, Station Road, Ilkley (Monday – Thursday 10.00am – 1.00pm).

Please contact the Clerk's office during office hours (Monday –Thursday 10.00am – 1.00pm) if you have any queries or need further information on this Agenda.

Emergency Procedures for Meetings – Fire

All visitors are requested to sign in at Ilkley Town Hall reception on the ground floor.

A copy of the agenda is available in larger print upon request.

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3RD JULY 2017

AGENDA

1. Chairman's Remarks

2. Apologies for Absence

To accept the reason(s) for the absence of any Members from the meeting.

3. Disclosures of Interest

To receive any disclosable pecuniary interests or personal interests from members on matters to be considered at the meeting. The disclosure should include the nature of the interest.

4. Dispensations

To decide upon any dispensation requests from members received by the Clerk in respect of this meeting.

5. Resolution to Adjourn the Meeting

RESOLUTION to adjourn the meeting in order to receive reports from invited guests and in order that the public be permitted to make representations, answer questions and give evidence in respect of any items of business included in the Agenda or ask questions on any other matter of relevance to the parish.

- Area Co-ordinator report
- Police Report (*Crime Figure Charts attached*)
- Questions / observations from members of the public

6. Minutes of the Previous Meeting

To approve the minutes of the Ordinary Meeting of the Council held on Monday 12th June 2017 (*ca*).

7. Minutes from Committees

To accept the minutes of the Plans Committee meeting held on 16th May 2017 (*ca*).

8. Finance

8.1 To approve the Schedule of Payments (June 2017) (*ca*).

8.2 To receive Cost Centre Report (*ca*).

8.3 To give the Clerk approval to purchase a tablet at a cost of £279.99.

8.4 To give the Clerk approval to accept a quote of £195.00 to make alterations/improvements to the Chairman's Chain.

9. Reform of the Data Protection Act

To receive and note the email dated 2nd June 2016 from Yorkshire Local Council's Associations (YLCA) (*ca*).

10. Cleanliness of the Town

To discuss cleanliness in Ilkley and to consider forming a 'Friends of the Riverside' group.

11. Yorkshire Day Arrangements

To discuss the arrangements for Yorkshire Day and agree a budget if necessary.

12. Councillor Training

Members to give confirmation of attendance on the 'Procedures, Policies and Powers' YLCA training course on

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28th September 2017 (7:30pm – 9:30pm) at Cedar Court Hotel Harrogate.

13. Project Managers: Reports to Council and Councillors' Questions

Project Managers to report as appropriate.

14. Councillor Representatives: Reports on Meetings Attended

Councillor Representatives to report as appropriate.

15. Diary dates (7:30pm in the Council Chamber unless otherwise stated)

16. Notification of Business for Future Agenda

The Clerk should be given seven clear days' notice of items for the Agenda of the next meeting.

The next meeting of Full Council will be held on **Monday 7th August 2017**.