



## ILKLEY PARISH COUNCIL

### MINUTES OF THE AWARDS & PROJECTS COMMITTEE MEETING HELD IN THE COUNCIL CHAMBER OF ILKLEY TOWN HALL ON MONDAY 24<sup>th</sup> JULY 2017 AT 7.30PM

**Those present:**

**Chairman:** Councillor M Ridgway  
**Councillors:** Councillor M Gibbons, Councillor J Sugden & Councillor M Stidworthy  
**Officers:** Louise Close (Deputy Clerk)

**Also Present:** Mrs Anne Lowe, Chairman, Cantores Olicane  
Mrs Annette Chalk, Treasurer, Cantores Olicane

**1718/11**      **ITEM 1 – CHAIRMAN’S REMARKS**

The Chairman welcomed those present and thanked them for attending the meeting. The Chairman explained that the Committee were responsible for public money and therefore had a strict procedure to follow.

**1718/12**      **ITEM 2 – APOLOGIES FOR ABSENCE**

Apologies had been received from Councillor H Murison (Prior engagement) and Councillor A Walbank (holiday).

**1718/13**      **ITEM 3 - DISCLOSURES OF INTEREST**

None Received

**1718/14**      **ITEM 4 – DISPENSATIONS**

There were no dispensation requests.

**1718/15**      **ITEM 5 - PUBLIC PARTICIPATION**

Proposed by Councillor M Gibbons

Seconded by Councillor M Stidworthy

**RESOLVED** to adjourn the meeting in order to receive reports from invited guests and in order that public be permitted to make representations, answer questions and give evidence in respect of any items of business included in the Agenda or ask questions on any other matter of relevance to the Parish. *(Unanimous)*

**1718/16**      **ITEM 6 - MINUTES OF PREVIOUS MEETING**

Proposed by Councillor M Stidworthy

Seconded by Councillor M Gibbons

**RESOLVED:** That the Minutes of the Awards & Project Committee meeting held on Monday 22<sup>nd</sup> May 2017 be approved and signed by the Chairman as a correct record.

*(Unanimous)*

**Ilkley Parish Council**  
**Awards and Projects Committee**

1718/17

**ITEM 7 - PROJECT APPLICATIONS FOR CONSIDERATION**

**7.1 CANTORES OLIANE**

Mrs Anne Lowe addressed the committee in support of the choir's application for a sum of £4750 to pay for an Orchestra support during a planned concert and to hold a workshop for the residents of Ilkley.

Mrs Lowe had circulated extra information before the meeting in support of this application however she highlighted various points. There had been lots of discussion within the choir and it had been stated that the reserves were being used year on year which ultimately would lead to the closing of the group.

Costs are increasing each year and the Orchestra cost is large therefore in order to save funds the choir did not hold this event last year but would like to hold it again this year.

The choir believe they have 2 responsibilities within the community, to keep music alive and to bring the community to their music. Both planned events would fulfil this.

Mrs Lowe assured the committee that the workshop and the Orchestra event was well supported last time and good feedback was given.

At the last AGM the choir had the financial situation presented to them and were asked to raise funds and maximise the income.

The Choir have since registered with 'Give as you live' funding, arranged quiz nights and small events. The main fundraising for the choir is sponsorship and advertisements. They were pleased to report that membership subscriptions had increased and not reduced. The website had been reviewed and had increased the use of Social media. Christmas fundraisers were being planned and Supermarket community fund schemes were being used.

The list was not exhaustive, they have lots of ongoing projects.

The committee discussed some more funding opportunities with Mrs Lowe and Mrs Chalk and offered them various ideas and grant payments that they could pursue.

The ticket sales of the event were discussed and it was suggested that the Choir look at increasing the cost of these to allow the cost of the Orchestra and to be stewed in the amount of complimentary tickets that are issued.

After a lengthy discussion the Chairman summarised the Committee's proposals. It was stated to the Choir that the committee had not seen evidence of a business plan being put into place during February – June when the income problems were addressed and felt that this could be the sensible way forward for the Committee. The Committee are very sympathetic to the choir and fully support them wherever possible, however it was proposed to offer the full £1000 to cover the cost of the workshop and the hire costs of the hall for the event being as quoted at £506. It was also proposed that the choir were invited back at a later date with evidence of fundraising abilities to increase sales and the Committee would match fund a significant amount.

*(Unanimous)*

**Ilkley Parish Council**  
**Awards and Projects Committee**

1718/18

**ITEM 8 - REPORTS RECEIVED**

**8.1 LET'S SING TOGETHER**

Mrs Janet Austin from this group had written to the clerk to ask for a change of use in funds that had been awarded to them. The first project being a trip to the theatre had proved so successful that the group would like to repeat this in the future instead of travelling to the Dales for afternoon tea as originally requested. The small cost difference in this change of trip is a shortfall of approximately £40.

The Chairman thanked the group and acknowledged their honesty in notifying the Committee of change of use of funds and in highlighting the shortfall of money. The Chairman expressed his confirmation that the group should use this money in the best way for the benefit of their members.

This was supported unanimously by the whole Committee.

The next meeting of the Awards and Projects Committee will be **Monday 11<sup>th</sup> September 2017, 7.30pm.**

Notification of items for the next agenda should be submitted to the Clerk at least seven clear days before the next meeting but award applications require fourteen days' notice. The next deadline for applications is therefore **25<sup>th</sup> August 2017.**

**The meeting closed at 8.30pm**