



**ILKLEY PARISH COUNCIL  
COMMUNITY FUND COMMITTEE**

**MINUTES OF THE COMMUNITY FUND COMMITTEE HELD AT ILKLEY TOWN HALL ON  
MONDAY 25<sup>TH</sup> JULY 2016 AT 6:45PM**

**Those present:**  
Councillor Sandy MacPherson  
Councillor Brian Mann  
Councillor Libby Packett  
Councillor Joanne Sugden  
Councillor Mike Ridgway  
Councillor Andrew Walbank

**Officer:** Diane Ollier (Deputy Clerk)

**1617/01 ITEM 1 - TO ELECT A CHAIRMAN OF THE COMMUNITY FUND COMMITTEE FOR 2016/17**

Proposed by Councillor Mike Ridgway  
Seconded by Councillor Andrew Walbank

**RESOLVED** that Councillor Brian Mann be elected as Chairman of the Community Fund Committee for 2016/17. *(Unanimous)*

**1617/02 ITEM 2 - TO ELECT A VICE-CHAIRMAN OF THE COMMUNITY FUND COMMITTEE FOR 2016/17**

Proposed by Councillor Joanne Sugden  
Seconded by Councillor Brian Mann

**RESOLVED** that Councillor Andrew Walbank be elected as Vice-Chairman of the Community Fund Committee for 2016/17. *(Unanimous)*

**1617/03 ITEM 3 - CHAIRMAN'S REMARKS**

The Chairman thanked those present for attending the meeting.

**1617/04 ITEM 4 - APOLOGIES FOR ABSENCE**

There were no apologies.

**1617/05 ITEM 5 - DISCLOSURES OF INTEREST**

There were no disclosure of interests.

**1617/06 ITEM 6 - DISPENSATIONS**

There were no dispensation requests.

**1617/07 ITEM 7 - MINUTES OF THE PREVIOUS MEETING**

Proposed by Councillor Brian Mann  
Seconded by Councillor Andrew Walbank

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**RESOLVED:** That the Minutes of the Community Fund Committee meeting held on Monday 4<sup>th</sup> May 2016 be approved as a correct record and signed by the Chairman of the Committee. *(Unanimous)*

**1617/08      ITEM 8 – RESOLUTION TO ADJOURN THE MEETING**

**RESOLVED:** To adjourn the meeting in order to receive reports from invited guests and in order that the public be permitted to make representations, answer questions and give evidence in respect of any items of business included in the Agenda or ask questions on any other matter of relevance to the Parish. *(Unanimous)*

**1617/09      ITEM 9 – CLERK’S BUDGET REPORT**

The budget report was received by the Committee.  
It was agreed that this report would be presented at each Committee meeting.

**1617/10      ITEM 10 – WEST YORKSHIRE FINGER POSTS**

Councillor Sugden reported that two finger posts had been sought. The posts are specific for the West Riding area and are a replica of the original 1930’s posts. There is only one trader available who makes these sign posts. There have been some slight concerns over authenticity due to this person being a sole trader. Councillor Sugden is therefore in the process of requesting references to ensure that the trader is bona fide.

Once adequate references have been received Councillor Sugden will place the order for two signs. They will be located at the Denton Road Bridge and the Toll Bridge. There is an 8-10 week lead time on orders and Councillor Sugden will liaise with Bradford MDC over the actual installation of the signs.

**1617/11      ITEM 11 – STREET NAME SIGNS**

**11.1      Project Update**

The Deputy Clerk reported that ten original cast iron street name signs had now been renovated. The project had recently featured in the Ilkley Gazette and, as a result of this press coverage, some further requests for work had been received by local residents.

**11.2      New Requests for Work**

The committee were asked to consider the request to renovate Richmond Place and Belle Vue. The Clerk also asked the Committee to consider attaching a specified budget to this project.

Proposed by Councillor J Sugden  
Seconded by Councillor B Mann

**RESOLVED:** That Councillor Walbank will carry out a survey of all original cast iron street name signs within the Conservation Area (to include Richmond Place and Belle Vue). Councillor Walbank will report back to the next meeting of this Committee and consideration will be given to the cost of the project as a whole. *(Unanimous)*

**1617/12      ITEM 12 – FLOWER BEDS**

Councillor Mann has had a meeting with the Parks and Gardens Manager at Bradford MDC. Bradford MDC have a plan in place for the planting of flower beds for 2016 but due to budget restraints they will only be able to provide labour in 2017 (not bulbs and planting).

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**RECOMMENDED:** That Ilkley Parish Council provide the funding for the planting of the town's flower beds at a total cost of £8,000 per year beginning in April 2017. Ilkley Parish Council is to also work with Ilkley in Bloom to formulate a long-term planting plan. As the cost is over £5,000 a full Council agreement is required. *(Unanimous)*

**1617/13      ITEM 13 – MILESTONES**

Councillor Ridgway has contacted the contractor and has requested that the milestones be cleaned and painted during September 2016. The total cost of this work is £100.

**1617/14      ITEM 14 – MANOR HOUSE EXHIBITION**

Councillor Mann reported that the Ilkley Literature Festival organisers have been given permission by Bradford MDC to hold an exhibition in the Manor House during the Festival this October. However, the cost of this exhibition is not within the budget of the Literature Festival and Councillor Mann felt that the opening of the Manor House for such an event should be supported by this Committee.

**RESOLVED:** That the Community Fund Committee would support the Literature Festival Exhibition in the Manor House by contributing £500.00.

**1617/15      ITEM 15 – ITEMS FOR THE NEXT AGENDA**

Notification of items for the next agenda should be submitted to the Clerk at least seven clear days before the next meeting.

**The date of the next meeting of this Committee is on Monday 12<sup>th</sup> September 2016 at 7.30pm.**

**Meeting Closed 7:25pm**