



ILKLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF ILKLEY PARISH COUNCIL HELD IN THE COUNCIL CHAMBER OF ILKLEY TOWN HALL ON MONDAY 2ND OCTOBER 2017 AT 7:30PM

Those present:

Chairman: Councillor S Butler

Councillors: Councillor K Butler, Councillor S Cuthbertson, Councillor J Rickard, Councillor M Stidworthy and Councillor A Walbank.

Officers: Mrs Clare Smith

Also Present: Mrs Rosalind Beeson (Churches Together Ilkley), Mrs Susan Gledhill (BMDC), PC Sam Hollings (West Yorkshire Police), Mrs Rachel Hatfield (Ilkley BID), Mr Stuart Hyde (Ilkley BID), Mrs Helen Kidman (Ilkley Civic Society), and Mrs Jackie Thompson.

6:45pm – Ilkley Business Improvement District Presentation

Mr Stuart Hyde and Mrs Rachel Hatfield presented information on Business Improvement Districts to Councillors. This included the progress that has currently been made with Ilkley's application to become a Business Improvement District and what the advantages would be for Ilkley.

1718/090 ITEM 1 - Chairman's Remarks and Events Attended

Councillor S Butler thanked those present for attending and informed members that he had attended the opening of the new all-weather pitch at Ben Rhydding Hockey Club, the launch event of Ilkley Literature Festival and the 'Over 90's Party' which is hosted by the Ilkley & District Good Neighbours. The party had been a great success and Councillor Butler thanked the Good Neighbours for organising the event.

1718/091 ITEM 2 - Apologies for Absence

Apologies were received from:-
Councillor M Gibbons (unforeseen circumstances)
Councillor S MacPherson (holiday)
Councillor B Mann (prior appointment)
Councillor H Murison (work commitments)
Councillor L Packett (holiday)
Councillor M Ridgway (attending a conference)
Councillor J Souter (prior appointment)
Councillor J Sugden (work commitments)

Proposed by Councillor S Cuthbertson

Seconded by Councillor K Butler

RESOLVED that the reasons for the absences of the above Councillors be approved.

(Unanimous)

1718/092 **ITEM 3 - Disclosures of Interest**

None.

1718/093 **ITEM 4 - Dispensations**

There were no dispensation requests from Members received by the Clerk in respect of this meeting.

1718/094 **ITEM 5 – Public Participation**

Proposed by Councillor S Cuthbertson

Seconded by Councillor J Rickard

RESOLVED to adjourn the meeting in order to receive reports from invited guests and in order that public be permitted to make representations, answer questions and give evidence in respect of any items of business included in the Agenda or ask questions on any other matter of relevance to the Parish. *(Unanimous)*

Police Report – PC Sam Hollings

	<u>September</u>	<u>August</u>
Burglary Dwelling	9	14
Robbery	0	1
Burglary Other	1	2
Theft of Vehicle	1	1
Theft from Vehicle	6	5
Cycle Theft	1	0
Theft from Shop	18	14
Criminal Damage	9	7
Assault	5	10
Anti-Social Behaviour Calls	5	5
Drink Driving	1	1
Fixed Penalties Issued	34	22

PC Hollings stated that the Police were currently working to reduce thefts from shops in Ilkley. He also urged people to ensure their vehicles are left secure overnight. All of the thefts from vehicles had occurred due to the cars being left unlocked.

PC Hollings reported that he had started an online survey asking residents if they would like CCTV in Ilkley. The survey received 455 responses and 85% of respondents stated that they would like CCTV installing in Ilkley. This is now being looked into by the Police in conjunction with Bradford MDC. A feasibility study is currently being written by a Bradford MDC officer and it will be brought to the Ward Partnership meeting on 11th October.

Area Co-ordinators Report – Mrs Susan Gledhill

Friends of the Riverside Public Meeting – Susan will invite another ‘Friends of’ group from the Bradford District and set a date for a public meeting in due course.

Car Parking Survey – Bradford MDC have now circulated a press release which includes the Executive Summary of the report. Councillor Stidworthy asked when the full report would be considered by the Bradford MDC Executive. Susan will find this information and get back to Councillor Stidworthy.

ILKLEY PARISH COUNCIL

Highways – Councillor Walbank asked if Susan could please assist with an issue at the junction of Kimberley Street and Ashlands Road. This is the only vehicular access for residents of Kimberley Street and is often gets blocked by people parking their cars inconsiderately. Councillor Walbank has requested that the Highways Department paint a white line across the junction but has not had a response. Susan will chase this with the Highways Department and report back to Councillor Walbank.

Mrs Jackie Thompson

Mrs Thompson spoke of the new consultation document proposals which the Government hopes will ease the housing crisis. The proposals include Principal local authorities (i.e. Bradford MDC) being required to utilise a new, simplified method to calculate local housing need. Mrs Thompson expressed her concern that Bradford MDC has over-estimated the housing need for the district in its Local Plan Core Strategy. Bradford MDC have stated that the housing need is 43,000 new homes whereas if the new calculation method is used the housing need would actually be fewer than 25,000 new homes. This is even more concerning because Bradford MDC are currently moving towards a Green Belt Review with a view to building some of the 43,000 new homes on Green Belt land.

Mrs Thompson asked the Council to consider putting forward a representative to join a Steering Group which Mr John Grogan MP will lead in order to put pressure on Bradford MDC. Mr Philip Davies MP will also have involvement in this group.

Mrs Rosalind Beeson, Churches Together Ilkley

Mrs Beeson thanked PCSO Turnbull for his recent assistance with helping a group of refugees and asylum seekers on a trip to Ilkley which was organised by Churches Together Ilkley.

1718/095

ITEM 6 - Minutes of the Previous Meeting

Proposed by Councillor S Cuthbertson

Seconded by Councillor A Walbank

RESOLVED that the Minutes of the Ordinary Meeting of the Council held on 4th September 2017 be approved and signed by the Chairman as a correct record.

(Unanimous)

1718/096

ITEM 7 – Minutes from Committees

7.1 Proposed by Councillor A Walbank

Seconded by Councillor S Cuthbertson

RESOLVED that the minutes of the Plans Committee meeting held on 8th August 2017 be accepted.

(Unanimous)

7.2 Proposed by Councillor A Walbank

Seconded by Councillor S Cuthbertson

RESOLVED that the minutes of the Plans Committee meeting held on 5th September 2017 be accepted.

(Unanimous)

7.3 Proposed by Councillor M Stidworthy

Seconded by Councillor S Cuthbertson

RESOLVED that the minutes of the Community Fund Committee meeting held on 24th July 2017 be accepted.

(Unanimous)

7.4 Proposed by Councillor M Stidworthy

Seconded by Councillor S Cuthbertson

ILKLEY PARISH COUNCIL

RESOLVED that the minutes of the Awards and Projects Committee meeting held on 24th July 2017 be accepted. *(Unanimous)*

1718/097

ITEM 8 – Finance

8.1 Schedule of Payments and Receipts (September 2017)

Proposed by Councillor S Cuthbertson

Seconded by Councillor J Rickard

RESOLVED that the Schedule of Payments (September 2017) totalling £23,591.31. *(Unanimous)*

8.2 Bank Reconciliations (September 2017)

Proposed by Councillor S Cuthbertson

Seconded by Councillor J Rickard

RESOLVED that the Bank Reconciliations for September 2017 be approved, initialled by those Members present and signed by the Chairman. *(Unanimous)*

8.3 Budget Report (at 30th September 2017)

Receive and note.

1718/098

ITEM 9 – Annual Return 2016/17

Proposed by Councillor S Cuthbertson

Seconded by Councillor J Rickard

RESOLVED that the Council accepts the Auditor's comments and will ensure that Box 4 (Staff Costs) and Box 6 (All other payments) are restated for the 2017/18 Annual Return. *(Unanimous)*

1718/099

ITEM 10 – Community Events – Emergency Planning

Item adjourned until 6th November 2017.

1718/100

ITEM 11 – Christmas Tree

Proposed by Councillor M Stidworthy

Seconded by Councillor S Cuthbertson

RESOLVED that the Council will not sponsor the Christmas tree in 2017 and will reconsider next year. *(Unanimous)*

1718/101

ITEM 12 – Banners

Proposed by Councillor A Walbank

Seconded by Councillor K Butler

RESOLVED that the Parish Council covers the one-off cost of the brackets and clips (£424.00) required for community organisations to install 40 lamppost banners in the town centre.

1718/102

ITEM 13 – Leaf Clearance

Susan Gledhill reported that Bradford MDC will not reduce the leaf-clearing service this year. However, Bradford MDC will be launching a new initiative to encourage residents to clear the leaves from outside their properties and upon notification the Clean Team will collect them free of charge. Bags will also be made available upon request.

Proposed by Councillor S Butler

Seconded by Councillor J Rickard

RESOLVED that the Parish Council

i) support Bradford MDC with their initiative to encourage residents to get involved

- in clearing leaves and;
- ii) purchase a battery-operated leaf blower for the use of the Town Centre Warden at a cost of up to £500.

1718/103 ITEM 14 – Project Managers: Reports to Council and Councillors Questions

14.1 Car Parking – Councillor M Stidworthy

Councillor Stidworthy is trying to arrange a meeting with Mr D’Vali regarding the findings of the car parking survey.

1718/104 ITEM 15 – Councillor Representatives: Reports on meetings Attended

15.1 Senior Citizen’s Club - Councillor Kate Butler

Councillor Butler attending the Senior Citizen’s Lunch at Skipton Golf Club. Transport was provided by Ilkley Good Neighbours and the event was very well-attended.

1718/105 ITEM 16 – Diary Dates

17th October – Plans Committee (7pm)
6th November – Full Council (7:30pm)
7th November – Plans Committee (7pm)

1718/106 ITEM 16 – Notification of Business for Future Agenda

In order to assist officers, notice of items for the agenda of the next meeting should be provided seven days before the meeting. However, the absolute statutory minimum is three days’ notice.

The next meeting of Full Council will be held on **Monday 6th November 2017**

The meeting closed at 8:50pm