



ILKLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF ILKLEY PARISH COUNCIL HELD IN THE COUNCIL CHAMBER OF ILKLEY TOWN HALL ON MONDAY 3RD JULY 2017 AT 7:30PM

Those present:

Chairman: Councillor S Butler

Vice Chairman: Councillor M Gibbons

Councillors: Councillor K Butler, Councillor S Cuthbertson, Councillor S MacPherson, Councillor B Mann, Councillor L Packett, Councillor J Rickard, Councillor M Ridgway, Councillor Jennifer Souter, Councillor M Stidworthy, Councillor J Sugden and Councillor A Walbank.

Officers: Mrs Clare Smith & Mrs Louise Close

Also Present: Ms Rosalind Beeson (Churches Together Ilkley), Mr Firth (Ilkley Cycling Club) and Mrs Susan Gledhill (Ward Officer, Bradford MDC).

1718/044 **ITEM 1 - Chairman's Remarks and Events Attended**

The Chairman welcomed those present to the meeting and thanked them for attending. Councillor Butler has attended the Scott's AGM where two new Youth Commissioners were appointed. Councillor Butler has also attended a meeting to discuss the future of the Visitor Information Centre and the Neighbourhood Plan. The Chairman thanked all of the volunteers involved with the Neighbourhood Plan whose work has been invaluable in getting the Plan to the stage it is now at.

1718/045 **ITEM 2 - Apologies for Absence**

Apologies were received from:

Councillor H Murison (prior commitment).

RESOLVED that the reasons for the absences of the above Councillors be approved.

(Unanimous)

1718/046 **ITEM 3 - Disclosures of Interest**

3.1 Councillor S Butler declared an interest in Item 8.1 as he is a recipient of a payment.

3.2 Councillor K Butler declared an interest in Item 8.1 as her spouse is a recipient of a payment.

3.3 Councillor B Mann declared an interest in Item 8.1 as her spouse is a recipient of a payment.

1718/047 **ITEM 4 - Dispensations**

There were no dispensation requests from Members received by the Clerk in respect of this meeting.

1718/048 **ITEM 5 – Public Participation**

Proposed by Councillor S Cuthbertson

Seconded by Councillor A Walbank

ILKLEY PARISH COUNCIL

RESOLVED to adjourn the meeting in order to receive reports from invited guests and in order that public be permitted to make representations, answer questions and give evidence in respect of any items of business included in the Agenda or ask questions on any other matter of relevance to the Parish. *(Unanimous)*

Police Report – Inspector K Khan

Inspector Khan thanked PC Buckley for her hard work and commitment to the role of Ward Officer. Inspector Khan was still in the process of recruiting a replacement.

Inspector Khan reported that lots of work with local schools was currently being carried out in order to identify and deal with anti-social behaviour at an early stage.

	<u>June</u>	<u>May</u>
Burglary Dwelling	3	0
Robbery	1	0
Burglary Other	1	2
Theft of Vehicle	1	2
Theft from Vehicle	2	5
Cycle Theft	0	0
Theft from Shop	7	5
Criminal Damage	5	7
Assault	8	2
Anti-Social Behaviour Calls		17
Drink Driving	0	0
Fixed Penalties Issued	43	28

Inspector Khan explained that new guidance had been issued by the Home Office. As a result of this guidance burglaries are now recorded slightly differently and ‘Burglary Dwelling’ now includes outbuildings.

Area Co-ordinators Report – Mrs Susan Gledhill

Susan Gledhill had held a meeting with Councillor S Butler and Councillor K Butler to ensure that our Warden is working in partnership with the Bradford MDC team. A meeting is to be arranged between all frontline staff shortly.

Susan reported that she is in the process of setting up a group to develop an Emergency Plan for Ilkley. Many other parishes in the District already have Plans in place in order to ensure community resilience.

The Parking survey was now complete and is due to be submitted to the Portfolio holder and the West Yorkshire Combined Authority imminently.

Northern Gas are currently carrying out essential repair work on Railway Road which has meant that a road closure has had to be implemented. Councillor Ridgway requested that the original paving stones are put back in place after the work is complete rather than replacing them with tarmac, which is what has happened in some areas of Brook Street.

Mr Firth – Ilkley Cycle Club

Councillor S Butler had circulated an email which he had written to the Cycling Club regarding the poor state of the town following this year’s race. Mr Firth apologised profusely and explained that due to unforeseen circumstances, the planned litter pick had not taken place. A meeting of Cycle Club members has now taken place and plans have

ILKLEY PARISH COUNCIL

been made for next year to ensure that this does not happen again. It was hoped that temporary event bins distributed throughout the town centre along with a designated team of people who were wholly responsible for carrying out a litter pick at the end of the event would ensure that this problem did not arise again going forward.

Councillor M Gibbons and Councillor J Rickard arrived at this juncture (8:10pm).

1718/049 **ITEM 6 - Minutes of the Previous Meeting**

Proposed by Councillor S Cuthbertson

Seconded by Councillor K Butler

RESOLVED that the Minutes of the Ordinary Meeting of the Council held on 12th June 2017 be approved and signed by the Chairman as a correct record.

(Unanimous)

1718/050 **ITEM 7 – Minutes from Committees**

Proposed by Councillor A Walbank

Seconded by Councillor J Rickard

RESOLVED that the Minutes of the Plans Committee meeting held on 16th May 2017 be accepted.

(Unanimous)

1718/051 **ITEM 8 –Finance**

Having declared an interest in the following item, the Councillor S Butler (Chairman), Councillor K Butler and Councillor B Mann left the Chamber at this juncture. Councillor M Gibbons (Vice Chairman) took the chair.

8.1 **Schedule of Payments and Receipts (June 2017)**

Proposed by Councillor S Cuthbertson

Seconded by Councillor J Rickard

RESOLVED that the Schedule of Payments (June 2017) totalling

£26,015.68

(Unanimous)

Councillor S Butler, Councillor K Butler and Councillor B Mann returned to the Chamber. Councillor S Butler returned to the Chair.

8.2 **Cost Centre Report**

Received and the Auditors comments were noted.

8.3 **Approval to Purchase Tablet**

Proposed by Councillor M Gibbons

Seconded by Councillor J Rickard

RESOLVED that the Clerk be given approval to purchase a Samsung Galaxy tablet at a cost of £279.99 (Inc. VAT).

(Unanimous)

8.4 **Alterations to Chain of Office**

Proposed by Councillor M Gibbons

Seconded by Councillor B Mann

RESOLVED that the Clerk be given approval to accept the quote for £195 for a velvet collar for the Chairman's Chain of Office.

(Unanimous)

1718/052 **ITEM 10 – Cleanliness of the Town**

1718/053 **ITEM 11 – Yorkshire Day Arrangements**

1718/054 **ITEM 12 – Councillor Training**

Ten Members confirmed that they will be attending the YLCA ‘Procedures, Policies and Powers’ training on 28 September in Harrogate. The Clerk will book the places on the course.

1718/055 **ITEM 13 – Project Managers: Reports to Council and Councillors Questions**

13.1 **Councillor Walbank (Allotments)**

Councillor Walbank reported that an inspection had been carried out at the allotments and there were currently 3 vacant plots to let.

13.2 **Councillor Gibbons (Concert on the Grove)**

Councillor Gibbons reported that tickets were now on sale for this year’s concert.

13.3 **Councillor Mann (Neighbourhood Plan)**

Councillor Mann reported that the Core Strategy was about to be published by Bradford MDC. 1,000 new homes have been allocated to Ilkley of which 200 have already been built (because the allocation includes home built from 2015). The third draft of the Ilkley Neighbourhood Plan is currently under development and it is thought that the next draft will go to public consultation in the autumn.

13.4 **Councillor Mann (Darwin Gardens)**

Councillor Mann reported that the vandalism to the flagpole at Darwin Gardens has now been repaired.

1718/056 **ITEM 14 – Councillor Representatives: Reports on meetings Attended**

Councillor Butler reported that various options were currently under consideration regarding the future of Ilkley Visitor Information Centre.

1718/057 **ITEM 15 – Diary Dates**

4th July – Plans Committee

24th July – Community Fund Committee, 6:45pm

24th July – Awards and Projects Committee, 7:30pm

1st August – Yorkshire Day

7th August – Full Council

1718/058 **ITEM 16 – Notification of Business for Future Agenda**

In order to assist officers, notice of items for the agenda of the next meeting should be provided seven days before the meeting. However, the absolute statutory minimum is three days’ notice.

The next meeting of Full Council will be held on **Monday 7th August 2017**

The meeting closed at 8:58pm