



ILKLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF ILKLEY PARISH COUNCIL HELD IN THE COUNCIL CHAMBER OF ILKLEY TOWN HALL ON MONDAY 4TH SEPTEMBER 2017 AT 7:30PM

Those present:

Chairman: Councillor S Butler

Councillors: Councillor K Butler, Councillor S Cuthbertson, Councillor S MacPherson, Councillor B Mann, Councillor H Murison, Councillor L Packett, Councillor J Rickard, Councillor M Ridgway, Councillor J Souter, Councillor M Stidworthy, Councillor J Sugden and Councillor A Walbank.

Officers: Mrs Clare Smith & Mrs Louise Close

Also Present: Mr Nick Babb (Ilkley Chat), Mr David Callander (Churches Together Ilkley), PC Sam Hollings (West Yorkshire Police), Stuart Hyde (Ilkley BID).

1718/074 **ITEM 1 - Chairman's Remarks and Events Attended**

The Chairman welcomed those present to the meeting and thanked them for attending. Councillor Butler has attended and opened the Ilkley Flower Show which had over 170 visitors this year and was a very successful event. Councillor Butler thanked Councillor Mann and Councillor Souter for their work in making it so successful. Councillor Butler also opened the Council's Concert on the Grove event which also very successful and raised a fantastic £534.54 for the Chairman's Charity, Ilkley Youth & Community Association. Councillor Butler thanked Councillor Mike Gibbons for organising the event this year and for all his work in doing so ever since the annual concert first started. Councillor Butler then commented at length on the success of the Parish Council as the "eyes and ears" of Bradford MDC citing issues with a property on Victoria Avenue and a serious water leak on Church Street. He stressed that Bradford MDC now has limited resources and gave an example of the problems which are bound to occur during autumn when leaves are not collected as frequently as in the past. He called on local residents to help by clearing their own leaves where possible.

Cllr Butler went on to present a Certificate of Merit to Nick Babb in recognition of the community benefits from his "Ilkley Chat" Facebook page, Twitter feed and website. 23,000 followers can't be wrong and he thoroughly deserves the award on the occasion of the fourth anniversary of the start of the site.

1718/075 **ITEM 2 - Apologies for Absence**

Apologies were received from:-

Councillor J Sugden (business commitment)

Councillor M Gibbons (unforeseen circumstances)

RESOLVED that the reasons for the absences of the above Councillors be approved.

(Unanimous)

1718/076 **ITEM 3 - Disclosures of Interest**

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- 3.1 The Clerk declared an interest in Item 8.1 as a recipient of a payment on the Schedule of Payments.

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ITEM 4 - Dispensations

There were no dispensation requests from Members received by the Clerk in respect of this meeting.

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ITEM 5 – Public Participation

Proposed by Councillor S Cuthbertson

Seconded by Councillor J Rickard

RESOLVED to adjourn the meeting in order to receive reports from invited guests and in order that public be permitted to make representations, answer questions and give evidence in respect of any items of business included in the Agenda or ask questions on any other matter of relevance to the Parish. *(Unanimous)*

Police Report – PC Sam Hollings

PC Hollings reported that he had now taken on the Ward Officer post full-time and he hoped to continue the excellent work carried out by his predecessor, PC Sam Buckley, and he is very much looking forward to working in the and with the Ilkley community.

	<u>August</u>	<u>July</u>
Burglary Dwelling	5	7
Robbery	0	0
Burglary Other	0	1
Theft of Vehicle	1	0
Theft from Vehicle	5	4
Cycle Theft	0	0
Theft from Shop	9	0
Criminal Damage	7	8
Assault	10	0
Anti-Social Behaviour Calls	5	-
Drink Driving	1	0
Fixed Penalties Issued	22	27

PC Hollings explained that enquiries were currently ongoing in relation to the vandalism which had occurred to vehicles in the central car park on 1st/2nd August. One male has been named. PC Hollings urged people to contact the police if they see any vandalism at all in the area.

Councillor Rickard raised concerns about people camping and starting fires on Wheatley Lane playing field. PC Hollings will work closely with BMDC Officers and the Fire Service to stop this behaviour as soon as possible.

The car fire at Darwin Gardens has now been closed by the police as there was no forensic evidence and no suspect was found. PC Hollings has been spending time at Darwin Gardens to build up a picture of who is using the car park in the evenings/night time.

Councillor Ridgway expressed concerns over the recent terrorist attacks across Europe and how this may impact local community events. The organisers of the recent Continental Market on The Grove had parked vehicles across the width of the road. The Clerk was asked to draft a letter to Bradford MDC to request advice on what action

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should be taken when holding community events. This matter will be placed on the agenda for the October Council meeting.

Area Co-ordinators Report – Mrs Susan Gledhill

Mrs Gledhill gave apologies due to being on annual leave.

Mr Stuart Hyde – Ilkley BID

Mr Hyde gave an update on the progress of the Ilkley BID application.

1718/079 **ITEM 6 - Minutes of the Previous Meeting**

Proposed by Councillor S Cuthbertson

Seconded by Councillor S MacPherson

RESOLVED that the Minutes of the Ordinary Meeting of the Council held on 7th August 2017 be approved and signed by the Chairman as a correct record.

(Unanimous)

1718/080 **ITEM 7 – Minutes from Committees**

7.1 Proposed by Councillor A Walbank

Seconded by Councillor J Rickard

RESOLVED that the minutes of the Plans Committee meeting held on 4th July 2017 be accepted.

(Unanimous)

7.2 Proposed by Councillor S Cuthbertson

Seconded by Councillor M Stidworthy

RESOLVED that the minutes of the Toilets Committee meeting held on 20th July 2017 be accepted.

(Unanimous)

1718/081 **ITEM 8 –Finance**

Having declared an interest in the following item, the Clerk left the Chamber at this juncture.

8.1 **Schedule of Payments and Receipts (August 2017)**

Proposed by Councillor S Cuthbertson

Seconded by Councillor B Mann

RESOLVED that the Schedule of Payments (August 2017) totalling £6804.98

(Unanimous)

The Clerk returned to the Chamber.

8.2 **Bank Reconciliations (August 2017)**

Proposed by Councillor M Ridgway

Seconded by Councillor B Mann

RESOLVED that the Bank Reconciliations for August 2017 be approved, initialled by those Members present and signed by the Chairman.

(Unanimous)

8.3 **Budget Report (at 31st August 2017)**

To receive and note.

1718/082 **ITEM 9 – Annual Return 2016/17**

Not yet received. Item deferred to next meeting of the Council.

1718/083 **ITEM 10 – The Manor House**

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Councillor Mann reported that the Manor House Group is now a Trust and is in the final stages of negotiating the lease. The lease will initially be for five years. The Trust has now appointed an administrator, an architect and a project manager. It is anticipated that work on the Manor House will be complete by 2021. Ilkley Literature Festival and Ilkley Arts have already made bookings to use the Manor House for their forthcoming events.

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ITEM 11 – Civic Event

Proposed by Councillor S Butler

Seconded by Councillor B Mann

RESOLVED that this Council gives approval in principle for the Chairman to hold an event at the King's Hall on Friday 1st June 2018. *(Nem Con)*

1718/085

ITEM 12 – Summer Events in Ilkley

Proposed by Councillor H Murison

Seconded by Councillor S Cuthbertson

RESOLVED that the Parish Council will work with Ilkley Business Forum to evaluate the success of Ilkley's summer activities and that this study includes the views of the groups/organisations within the town. *(Nem Con)*

1718/086

ITEM 13 – Project Managers: Reports to Council and Councillors Questions

13.1 Car Parking – Councillor M Stidworthy

Councillor Stidworthy reported that he was keen to meet with the Principal Highways Engineer to discuss car parking issues in Ilkley however the meeting that had been arranged had unfortunately been postponed.

13.2 Wharfedale Greenway – Councillor B Mann

Councillor Mann reported that a further meeting of the Wharfedale Greenway group would be taking place on Wednesday 6th September. This would be to look at the proposed routes in more detail.

13.3 Ilkley Flower Show – Councillor J Souter

Councillor Souter informed Members that a Flower Show Committee meeting was planned to discuss the uncertain future of the Flower Show. Unfortunately, the Flower Show does not currently have enough volunteers to operate for another year.

1718/087

ITEM 14 – Councillor Representatives: Reports on meetings Attended

Nothing to report.

1718/088

ITEM 15 – Diary Dates

5th September – Plans Committee (7pm)

11th September – Community Fund Committee (6:45pm)

11th September – Awards and Projects Committee (7:30pm)

19th September – Management & Staffing Committee (6pm)

26th September – Parish Liaison Meeting (6pm)

28th September – Councillor Training, Cedar Court Hotel, Harrogate (7pm – 9:30pm)

30th September – Over 90s Tea Party, Clarke Foley Centre (2pm)

2nd October – BID Process Presentation (6:45pm)

2nd October – Full Council (7:30pm)

1718/089

ITEM 16 – Notification of Business for Future Agenda

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In order to assist officers, notice of items for the agenda of the next meeting should be provided seven days before the meeting. However, the absolute statutory minimum is three days' notice.

The next meeting of Full Council will be held on **Monday 2nd October 2017**

The meeting closed at 8:47pm